

# Job Description & Personal Specification



Job title: Weekend Cook  
 Salary: £13.50 an hour  
 Hours: Negotiable  
 Start date: ASAP  
 Reporting to: Sean Fitzgerald, Head of Accommodation Services  
 Place of work: DENS Hostel, The Elms, Redbourn Road, Hemel Hempstead

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## Overall Job Purpose

To provide the evening meal at our hostel on Sundays. The Elms is a mixed 44-bedroom homeless hostel in Hemel Hempstead. The successful candidate will need to cook 40 covers for 6pm on Sundays. Experience in cooking within a school, college or restaurant/public house is desirable, but not essential.

## Duties and Responsibilities

- To cook 40 covers, serve and clear away for 6pm on Sundays.
- To safely produce high quality hot meals, desserts and drinks for residents and staff.
- Follow meal plans and recipes, whilst keeping within budget.
- Ensure Health and Safety procedures are carried out.

## Person Specification

Requirements	Essential	Desirable
Education & Training	<ul style="list-style-type: none"> <li>• To hold a current food hygiene certificate</li> </ul>	<ul style="list-style-type: none"> <li>• Industry qualification</li> </ul>
Knowledge & Experience	<ul style="list-style-type: none"> <li>• Experience of producing 40 or more covers</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of working in a school, college or prison</li> </ul>
Skills & Abilities	<ul style="list-style-type: none"> <li>• Ability to cook 40 covers, and be ready to serve at 6pm.</li> <li>• Ability to prepare food that is nutritional, varied and to a high standard</li> <li>• Be knowledgeable about the food and beverages we serve, especially in connection with common allergens</li> <li>• Ensure waste is minimised</li> </ul>	
Personal Qualities	<ul style="list-style-type: none"> <li>• People-focused</li> <li>• Caring</li> </ul>	<ul style="list-style-type: none"> <li>• Goes the extra mile</li> </ul>

**How to apply**

Please read the full **Job Description & Personal Specification**

If you match our criteria:

- Submit your CV and supporting statement to [HR@dens.org.uk](mailto:HR@dens.org.uk)

For an informal chat, please ring Jacky Stafford on 01442 412340

Please advise us should you require adjustments to be made for you at interview.

To find out more about DENS visit [www.dens.org.uk](http://www.dens.org.uk)